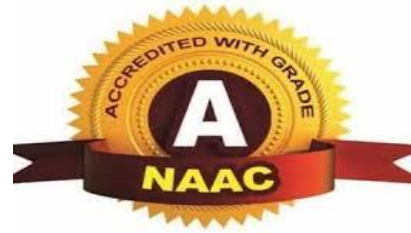




**Sharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH

(Declared as deemed to be university under section 3 of UGC Act 1956, vide notification No.F.9-5/2000-U.3)



**SREE BALAJI COLLEGE OF NURSING**  
**DEPARTMENT OF COMMUNITY HEALTH NURSING**  
**VALUE ADDED COURSE**  
**ON**  
**HOSPITAL HOUSE KEEPING**

**COMMUNITY HEALTH NURSING**  
**INTRODUCTION TO HOSPITAL HOUSE**  
**KEEPING**

1. Requisition letter
2. Circular
3. Co-Ordinator detail
4. Syllabus
5. New lesson plan
6. Student list
7. Photo
8. Certificate
9. Feedback



**SREE BALAJI COLLEGE OF NURSING**



**No.7, Works Road, Chromepet, Chennai – 600 044.**

**Annexure 1**

Date- 25/07/2018

From  
K.R.Vasanthakohila  
Professor and Head,  
Community health Nursing Department,  
Sree Balaji College of Nursing,  
Bharath Institute of Higher Education and Research,  
Chennai.

To  
The Dean,  
Sree Balaji College of Nursing,  
Bharath Institute of Higher Education and Research,  
Chennai.

**Sub: Permission to conduct value-added course:HOSPITALHOUSE KEEPING**

Dear Sir,

With reference to the subject mentioned above, the department proposes to conduct a value-added course titled:**HospitalHouse Keeping**10/8/2018- 29/08/2018.We solicit your kind permission for the same.

Kind Regards

K.R.Vasanthakohila

**FOR THE USE OF DEANS OFFICE**

Names of Committee members for evaluating the course:

The Dean: Dr.V.Hemavathy

The HOD: K.R.Vasanthakohila

The Expert: Mrs. B.Dhanalakshmi

The committee has discussed about the course and is approved.

Dean

Subject Expert

HOD



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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**BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH**

**SCHOOL OF NURSING**

**DEPARTMENT OF COMMUNITY HEALTH NURSING**

Date: 1.8-2018

## CIRCULAR

### Notification for Value added courses offered by the School of Nursing

The Department of, Community Health Nursing, is scheduled to offer a Value added Course on Hospital House Keeping from 10/08/2018 for a period of 3 weeks. Interested students can approach Mrs.Dhanalakshmi, Professor and Course Coordinator, Department of Community Health Nursing for registration and for further details on or before 8<sup>st</sup> August 2018.

### Eligibility-II Bsc(N) students

Principal

*D.V. Hemavathy*  
**D.V. HEMAVATHY,**  
M.Sc.(N), M.A., M.Phil., Ph.D.(N).  
PRINCIPAL  
SREE BALAJI COLLEGE OF NURSING  
No. 7, Works Road, Chromepet,  
Chennai - 600 044

Course Coordinator

*A.R. V. V. V.*  
HOD

**HEAD OF THE DEPARTMENT  
COMMUNITY HEALTH NURSING,  
SREE BALAJI COLLEGE OF NURSING,  
7, WORKS ROAD, CHROME PET,  
CHENNAI - 600 044.**

Copy to:

Vice Chancellor

Pro Vice Chancellor

Additional Registrar

Deans

CoE

Heads of Departments

**BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH**

**SCHOOL OF NURSING**

**DEPARTMENT OF COMMUNITY HEALTH NURSING**

**VALUE ADDED COURSE ON HOSPITALHOUSE KEEPING**

**2018-2019**

**COURSE CO-ORDINATOR DETAILS**

**Faculty Name:** Mrs.Dhanalakshmi,  
Professor and Course Coordinator,  
Department of Community Health Nursing.

.

**Email ID:** [ghanamnirai2010@gmail.com](mailto:ghanamnirai2010@gmail.com)

**Mobile number:** 9884483370.

**BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
SCHOOL OF NURSING  
DEPARTMENT OF COMMUNITY HEALTH NURSING  
VALUE ADDED COURSE SYLLABUS**

**2018-2019**

**COURSE ON HOSPITAL HOUSE KEEPING**

**OBJECTIVES**

1. Explore the evolution of public health in India and community health nursing
2. Explain the concepts and determinants of health
3. Identify the levels of prevention and health problems of India
4. Develop basic understanding about the health care planning and the present health care delivery system in India at various levels
5. Locate the significance of primary health care and comprehensive primary health care as part of current health care delivery system focus
6. Discuss health care policies and regulations in India
7. Demonstrate understanding about an overview of environmental science
8. Identify the role and significance of environmental protection and preservation
9. Relate the influence of environmental factors and sanitation on health and disease

**MODULE I: SANITATION**

- Basic principles of sanitation and peculiarity to hospital environment. - Basic principles of personal hygiene - Basic knowledge about different detergent and disinfectants - Different cleaning procedures applicable to different hospital areas - Basic knowledge about cleaning equipments - Their operation techniques - Their maintenance. Different processes of Water treatment & purification, removing bacteria.

**MODULE II: WASTE DISPOSAL**

Hospital Waste – Source and generation of waste Hazards of hospital waste to hospital population and community. Principles of collection of different types of hospital. Wastes and special precautions. Transportation methods of different types of hospital waste from the source to the place of final disposal. Basic principles and methods of handling and disposal of solid, liquid, pathological, nuclear waste. Final disposal of waste – • Sewer disposal • Incineration • Land of filling (bunch) • other methods of disposals.

### **MODULE III: HOSPITAL LINEN SERVICES**

Acquire basic knowledge in: Linen and their importance in hospital. • Classification of linen. • Characteristics of linen of different types. • Nature of fabrics and uses. Linen selection, procurement, storing, physical facilities required for linen rooms. • Preparation • Mending • Security, safety & control • Collecting of dirty and clean linen • Processing • Condemnation & incineration • Replacement Role of good material management in effective linen service.

### **MODULE IV: ENVIRONMENTAL HYGIENE**

Types of environment. Factors effecting the environment in hospital. Lay out, configuration work, flow of men, material and equipment in different hospital areas. Air, water, noise, pollution, causes of pollution and their control and prevention in hospital.

**Total Contact Hours: 30**

#### **TEXT BOOKS**

- K.Park (2019), Text book of Preventive and Social Medicine (25th edition) M/s Banarsidas Bhanat.
- Sunita Patney (2013) Textbook of Community Health Nursing (1<sup>st</sup> edition) CBS Publishers & Distributors.
- Housekeeping Manual for Health Care Facilities, American Hospital Association, Chicago, Illinois, 1966.
- Hospital Management by Released January 2013  
Publisher(s): Pearson India publication

#### **REFERENCE BOOKS**

- Goel S.L .- Administration Rural Hospitals; Hospital Administration and Management, Vol .III
- Prasad D .- Management t o f Tension in Hospital Situation; Hospital Administration and Management, V ol.II
- SubdarlaladarshPankaji, (2011) Text book of community medicine (3<sup>rd</sup> edition) CBS Publishers & Distributors.

**SCHOOL OF NURSING  
DEPARTMENT OF COMMUNITY HEALTH NURSING  
VALUE ADDED COURSE  
COURSE ON HOSPITAL HOUSE KEEPING (2018-2019)**

<b>Session</b>	<b>Topic</b>	<b>Date</b>	<b>Durat ion (Hr)</b>	<b>Resource person</b>
Session I	Basic Principles of Sanitation and Peculiarity to Hospital Environment	10-08-2018	3	Dr.Mohan Rao
Session II	Different Cleaning Procedures Applicable to Different Hospital Areas	13-08-2018	3	J.Krishna Kumar
Session III	Principles of Collection of Different Types of Hospital	14-08-2018	4	Dr.Marriyappan
Session IV	Characteristics of Linen of Different Types	16-08-2018	3	J.Krishna Kumar
Session V	Basic Principles and Methods of Handling and Disposal of Solid	16-08-2018	3	Dr.Uma Devi
Session VI	Sewer Disposal	18-08-2018	4	Dr.Gopala Krishnan
Session VII	Types of Environment	21-08-2018	3	Dr. Shanthi
Session VIII	Replacement Role of Good Material Management in Effective Linen Service	23-08-2018	3	J.Krishna Kumar
Session IX	Causes of Pollution and Their Control and Prevention in Hospital.	25-08-2018	4	Dr.Marriyappan

**BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
SCHOOL OF NURSING  
DEPARTMENT OF COMMUNITY HEALTH NURSING  
VALUE ADDED COURSE  
COURSE ON HOSPITAL HOUSE KEEPING (2018-2019)**

**Students Name List**



<b>S.No</b>	<b>Reg No</b>	<b>Name</b>
1	U16NR001	AARTHY S
2	U16NR002	ABILASHA R
3	U16NR005	ANSU MARY ABRAHAM
4	U16NR006	ANUSUYABEGUM H
5	U16NR007	ASHIKA SHANI S
6	U16NR008	BERCY ALEXANDRA P
7	U16NR009	BHAGYA SHREE R
8	U16NR010	DEEPA N
9	U16NR011	DEEPA R
10	U16NR012	DEEPALAKSHMI M
11	U16NR013	DEEPIKA B
12	U16NR014	DEEPIKA S
13	U16NR016	DHIVYA BHARATHI K
14	U16NR017	DIVYA G
15	U16NR018	DIVYA P
16	U16NR019	EMELYNE KHARKONGOR
17	U16NR020	GAYATHRI M
18	U16NR021	GAYATHRI M
19	U16NR022	GOMATHI S
20	U16NR023	GOVINDAMMAL D
21	U16NR024	GRACY SELVARANI J
22	U16NR025	HEMALATHA P
23	U16NR026	HEMALATHA V
24	U16NR027	JAYASHREE D
25	U16NR028	JEEVITHA J
26	U16NR029	JENIFER D
27	U16NR032	KEERTHI D
28	U16NR033	KEERTHIKA C
29	U16NR034	KIRUTHIKA M
30	U16NR036	LAKSHMI V
31	U16NR037	MAALIKAAFRIN S
32	U16NR038	MANJUMATHA D
33	U16NR039	MOHANAPREETHA S
34	U16NR040	MONICA RAJAKUMARI G
35	U16NR041	MONISHA A
36	U16NR042	MONISHA B
37	U16NR043	MONISHA M

38	U16NR044	MONISHA R
39	U16NR046	NALINI VALAR SELVI M
40	U16NR047	NILASANDHIYA T
41	U16NR048	NITHYA P
42	U16NR049	NIVEDHA N
43	U16NR050	NIVEDHA T
44	U16NR051	NIVETHA B
45	U16NR052	NIVETHA E



**SEMINAR ON BASIC PRINCIPLES OF SANITATION AND  
PECULIARITY TO HOSPITAL ENVIRONMENT**



**TALK ON BASIC PRINCIPLES AND METHODS OF HANDLING AND DISPOSAL OF SOLID**



**Bharath**  
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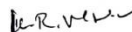
SCHOOL OF NURSING

VALUE ADDED COURSE ON HOSPITAL HOUSE KEEPING

*Certificate of Appreciation*

This Is To Certify That Mr. /Ms.**DIVYA.P** (U16NR018) B.Sc(N) II Year, Has Attended Three Weeks Value Added Course On **HOSPITAL HOUSE KEEPING** Conducted By Department Of Community Health Nursing At School Of Nursing, Chennai (TN), during AUGUST 2018.

  
Principal  
Chennai-600 044  
No. 7, Works Road, Chromepet,  
SREE BALAJI COLLEGE OF NURSING  
PRINCIPAL  
M.Sc.(N), M.A., M.Phil., Ph.D. (N),  
Dr. V. HEMAVATHY.

  
HOD  
HEAD OF THE DEPARTMENT  
COMMUNITY HEALTH NURSING  
SREE BALAJI COLLEGE OF NURSING  
7, WORKS ROAD, CHROME PET,  
CHENNAI - 600 044.

  
Course Coordinator

**SCHOOL OF NURSING**  
**STUDENT FEEDBACK FORM FOR VALUE ADDED COURSES**  
**DEPARTMENT OF**  
**COMMUNITY HEALTH NURSING**

Academic year: 2018 - 2019  
 Name of the value added course offered: HOSPITAL HOUSE-KEEPING.  
 Period of Batch: 2016 - 2020  
 Course- Co ordinator: B. DHANA LAKSHMI

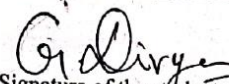
**STUDENT FEEDBACK**

Dear Student,

You are required to give your feedback on the following aspects. Please tick in the respective column.

S.No	Criteria	Rating				
		Excellent	Very good	Good	Fair	Satisfactory
1	Course content	✓				
2	Skill development		✓			
3	Motivation	✓				
4	Regularity and punctuality of teacher	✓				
5	Coverage of syllabus		✓			
6	Resource person interaction with students	✓				
7	Individual attention	✓				
8	Outcome	✓				
9	Competency of the course		✓			
10	Other suggestions	✓				

  
 Course co-coordinator

  
 Signature of the student